

## MEETING MINUTES

### Mid-Iowa Planning Alliance for Community Development Executive Committee

10 a.m. Friday, October 27, 2023  
420 Watson Powell Jr. Way Suite 200  
Des Moines, IA 50309

The Executive Committee (the "Board") of the Mid-Iowa Planning Alliance for Community Development ("MIPA") held a hybrid in-person/virtual meeting at 10 a.m. October 27, 2023. Board members were allowed to attend virtually via Zoom because it was determined to be impracticable to require all in-person attendance due to the risks related to COVID-19. Notice of the meeting, including a meeting agenda, was delivered to Executive Committee members in accordance with MIPA bylaws.

#### **ATTENDANCE**

##### **MIPA Board Members Present**

Brenda Dryer, Chair  
Charlie Dissell, Secretary  
Tanya Michener  
Wade Wagoner  
Gerald Buydos  
Steve Schainker  
Linda Murken  
Luke Parris  
Rachel Fusco  
Shawn Bryant  
Carla Eysink  
Glenn Lyons

##### **MIPA Board Members Absent**

Ryan Moffatt  
Mike Swesey  
Anthony Brown  
Jeff Davidson  
Jennifer Brown  
Margret Liston  
Greg Piklapp  
Rachel Wacker

##### **Staff Present**

Andrew Collings  
Caleb Knutson  
Lucas Young  
Dylan Mullenix

##### **Guests Present**

Len Murray

**1. Call to Order**

MIPA Secretary Charlie Dissell called the meeting to order at 10:04 a.m. A quorum was present.

**2. Approval of the Agenda**

**MOTION:** A motion was made by Murken to approve the October 27, 2023 MIPA Executive Committee meeting agenda. Seconded by Lyons.

**MOTION CARRIED**

**3. Vote: Approval of Meeting Minutes**

**MOTION:** A motion was made by Lyons to approve the September 29, 2023 MIPA Executive Committee meeting minutes. Seconded by Fusco.

**MOTION CARRIED**

**4. Report and Vote: Des Moines Area MPO Invoice to MIPA for the 1<sup>st</sup> Quarter of Fiscal Year 2024**

Collings reported on the proposed invoice from the MPO.

**MOTION:** A motion was made by Michener to approve the 1<sup>st</sup> Quarter FY 2024 MPO Invoice to MIPA. Seconded by Lyons.

**MOTION CARRIED**

**5. Report and Vote: CDBG Administration Contracts**

Collings reported on the proposed contracts with the City of Knoxville and City of Nevada for CDBG grant administration. Discussion ensued.

**MOTION:** A motion was made by Lyons to approve the contract with Nevada. Seconded by Fusco.

**MOTION CARRIED**

**MOTION:** A motion was made by Buydos to approve the contract with Knoxville. Seconded by Fusco.

**MOTION CARRIED – Lyons abstained**

**6. Report and Optional Vote: MIPA Transition Update**

Collings reported on MIPA's progress in transitioning from the MPO. Discussion ensued.

**7. Report: Central Iowa Regional Transportation Planning Alliance Administration**

Collings reported on interest from CIRTPA to have MIPA provide organizational administration. Discussion ensued.

**8. Other Business**

None.

**9. Adjournment**

A motion was made by Fusco to adjourn, seconded by Bryant. Adjournment at 10:50 am.