

**Mid-Iowa Planning Alliance for Community Development
Executive Committee**

**10 a.m., Friday, May 31, 2024
420 Watson Powell Jr. Way, Suite 200
Des Moines, IA 50309**

Online Meeting Link Option : Go To Meeting

[Click here to join the meeting](#)

Meeting ID: 760-911-109

Tentative Agenda

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Consider approval of the April 26th, 2024, meeting minutes.
4. **REPORT and VOTE: Fiscal Year 2025 Budget** Page 3
 - Report on the proposed FY25 MIPA Budget; consider approval.
5. **REPORT and VOTE: MIPA Bylaws Update** Page 4
 - Report on the proposed updates to MIPA's Bylaws; consider approval.
6. **REPORT and VOTE: Commitment of Local Match to EDA** Page 5
 - Report on the yearly commitment of local match for the EDA Planning Grant; consider approval.
7. **REPORT and OPTIONAL VOTE: New Executive Committee Meeting Time** Page 6
 - Report on moving the meeting time for the Executive Committee; consider approval.
8. **Other Non-Action Items of Interest to the Committee**
9. **Next Meeting Date**
 - TBD in July, 2024
10. **Adjournment**

ISSUE: Meeting Minutes

VOTE: Consider approval of the April 26th, 2024, MIPA Board meeting minutes.

BACKGROUND:

[Click here for a copy of the April 26th, 2024, MIPA Board meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the April 26th, 2024, MIPA Board meeting.

STAFF CONTACT:

Andrew Collings
acollings@midowaplanning.org
515.304.3524

ISSUE: Fiscal Year 2025 Budget

REPORT and VOTE: Report on the proposed FY25 MIPA Budget; consider approval.

BACKGROUND:

Staff has developed the Fiscal Year 2025 MIPA Budget which documents all expected income and expenses MIPA will have from July 1, 2024, through June 30, 2025.

[Click here for a copy of the proposed FY25 MIPA Budget, including a breakdown of direct and indirect non-personnel costs.](#)

RECOMMENDATION:

Approve the proposed FY25 MIPA Budget.

STAFF CONTACT:

Andrew Collings
acollings@midowaplanning.org
515.304.3524

ISSUE: MIPA Bylaws Update

REPORT and VOTE: Report on the proposed updates to MIPA's Bylaws; consider approval.

BACKGROUND:

A MIPA Bylaws Committee was formed last year that consists of:

- Supervisor Murkin
- Councilman Murray
- Director Buydos

The committee met three times to provide input and recommend changes. Denton Davis Brown has reviewed the changes and added additional feedback.

No additional feedback has been received by staff since the April Executive Committee meeting.

[Click here for a copy of the proposed updated Bylaws.](#)

RECOMMENDATION:

Approve the proposed Bylaws changes.

STAFF CONTACT:

Andrew Collings
acollings@mid-iowaplanning.org
515.304.3524

ISSUE: Commitment of Local Match to EDA

REPORT and VOTE: Report on the yearly commitment of local match for the EDA Planning Grant; consider approval.

BACKGROUND:

In April of 2022 MIPA received a 3-year planning grant from EDA for \$210,000. Each year, MIPA must reaffirm its commitment of local match. MIPA is currently in its 3rd year of the grant ending March 31, 2025 at which point MIPA will receive another 3 year planning grant.

[Click here for a copy of the previous year's resolution of local match.](#)

RECOMMENDATION:

Approve of a commitment of local match for the 3rd year of the MIPA planning grant.

STAFF CONTACT:

Andrew Collings
acollings@midowaplanning.org
515.304.3524

ISSUE: New Executive Committee Meeting Time

REPORT and OPTIONAL VOTE: Report on moving the meeting time for the Executive Committee; consider approval.

BACKGROUND:

When the MIPA Executive Committee was first formed, it was determined that the morning of the last Friday of every month worked best to hold Executive Committee meetings. Numerous changes have occurred in the last 2 years, and it is appropriate to reevaluate the schedule.

To help establish a more advantageous time for members, staff sent out a doodle poll to identify which dates and times generally work better for Board Members.

The results of the poll will be provided at the meeting.

RECOMMENDATION:

Approve a standing meeting time that works best for the Executive Committee.

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