

MEETING MINUTES  
Mid-Iowa Planning Alliance for Community Development  
**Executive Committee**

2 pm Monday, November 18, 2024  
420 Watson Powell Jr. Way, Suite 200  
Des Moines, IA 50309

The Executive Committee (the “Board”) of the Mid-Iowa Planning Alliance for Community Development (“MIPA”) held a hybrid in-person/virtual meeting at 2pm November 18, 2024. Notice of the meeting, including a meeting agenda, was delivered to Executive Committee members in accordance with MIPA bylaws.

**ATTENDANCE**

**MIPA Board Members Present:**

Brenda Dryer, Chair  
Linda Murken, Vice-Chair  
Glenn Lyons, Secretary/Treasurer  
Jeff Davidson  
Craig Armstrong  
Anthony Brown  
Gerald Buydos  
Aaron DeJong  
Shawn Bryant  
Stacy LoVan  
Ryan Moffatt  
Luke Parris  
Greg Piklapp  
Steve Schainker  
Wade Wagoner

**Staff Present:**

Andrew Collings  
Lucas Young  
Dawn Green

**MIPA Board Members Absent:**

Jennifer Brown  
Rachel Wacker  
Rachel Gocken  
Margret Liston  
Carla Eysink

**1. Call to Order:**

Linda Murken called the meeting to order at 2:02 pm. A quorum was present.

**2. Vote – Approval of the Agenda:**

**MOTION:** A motion was made by Davison to approve the November 18, 2024 MIPA Executive Committee meeting agenda. Seconded by LoVan.

**MOTION CARRIED**

**3. Vote – Approval of Meeting Minutes:**

**MOTION:** A motion was made by Lyons to approve the November 18, 2024 MIPA Executive Committee meeting minutes. Seconded by Davidson.

**MOTION CARRIED**

**4. Report and Vote – Invoices and Contracts:**

Collings reported on the proposed contracts with Polk County Large Renovation Program, State of Iowa Multi- Jurisdictional Hazard Mitigation Plan, Marion County On- Call Development Review and Story City EDA Grant Administration.

**MOTION:** A motion was made by Dryer to approve the invoice for Neighborly software as presented. Seconded by Moffat.

**MOTION CARRIED**

**5. Report and Optional Vote: MHIP Project Payments**

Collings reported on Invoices and payments process for MHIP

**MOTION:** A motion was made by Lyons to approve the invoice for Neighborly software as presented. Seconded by Davidson.

**MOTION CARRIED**

**6. Report: Staffing Changes**

Collings reported on upcoming staffing needs

**7. Report: Office Space**

Collings reported on the need to rent additional office space

**8. Other Non-Action Items of Interest Business:**

The Des Moines Area MPO, with assistance from MIPA and CIRTPA, lead the submittal of the Central Iowa Charging & Fueling Grant Application on September 11<sup>th</sup>

**9. Next meeting Date**

Monday December 16, 2024 at 2 PM

**10. Adjournment:**

Linda Murken declared the meeting adjourned at 2:37