

MEETING MINUTES
Mid-Iowa Planning Alliance for Community Development
Executive Committee

10 am Wednesday, February 19, 2025
420 Watson Powell Jr. Way, Suite 200
Des Moines, IA 50309

The Executive Committee (the “Board”) of the Mid-Iowa Planning Alliance for Community Development (“MIPA”) held a hybrid in-person/virtual meeting at 10am February 19, 2025. Notice of the meeting, including a meeting agenda, was delivered to Executive Committee members in accordance with MIPA bylaws.

ATTENDANCE

MIPA Board Members Present:

Brenda Dryer, Chair
Linda Murken, Vice-Chair
Glenn Lyons, Secretary/Treasurer
Craig Armstrong
Jennifer Brown
Gerald Buydos
Jeff Davidson
Carla Eysink
Rachel Gocken
Margert Liston
Ryan Moffatt
Luke Parris
Steve Schainker

Staff Present:

Andrew Collings
Lucas Young
Zhi Chen

MIPA Board Members Absent:

Anthony Brown
Shawn Bryant
Aaron DeJong
Stacy LoVan
Greg Piklapp
Rachel Wacker
Wade Wagoner

Other Attendees

Eric Kress

1. Call to Order:

Chair Dryer called the meeting to order at 10:06 am. A quorum was present.

2. Vote – Approval of the Agenda:

MOTION: A motion was made by Murken to approve the February 19th, 2025 MIPA Executive Committee meeting agenda without item #4, Financial Statements. Seconded by Armstrong.

MOTION CARRIED

3. Vote – Approval of Meeting Minutes:

MOTION: A motion was made by Liston to approve the January 27th, 2025 MIPA Executive Committee meeting minutes. Seconded by Davidson.

MOTION CARRIED

4. Report and Optional Vote – EDA Partnership Planning Grant:

Collings reported on the application to EDA for Partnership Planning Funds. Discussion ensued.

MOTION: A motion was made by Eysink to guarantee the local match for the EDA Partnership Planning Grant. Seconded by Liston.

MOTION CARRIED

MOTION: A motion was made by Murken to authorize the MIPA Executive Director to submit the EDA Partnership Planning Grant on behalf of MIPA. Seconded by Eysink.

MOTION CARRIED

5. Report and Optional Vote – Finance Director Job Description:

Collings reported on the Finance Director Job Description. Discussion ensued.

MOTION: A motion was made by Lyons to approve the Finance Director Job Description as presented. Seconded by Moffatt.

MOTION CARRIED

6. Other Non-Action Items of Interest to the Committee:

Grant applications update.

7. Next meeting Date

March 17th at 2 PM.

8. Adjournment:

Chair Dryer declared the meeting adjourned at 10:28 am