



Mid-Iowa Planning Alliance for  
Community Development  
939 Office Park Road · Suite 306  
West Des Moines, IA 50265 · 515-304-3524  
[www.midiowaplanning.org](http://www.midiowaplanning.org)

## Mid-Iowa Planning Alliance for Community Development

### Executive Committee Meeting 2 p.m., Monday, August 18, 2025

#### In person:

420 Watson Powell Jr Way  
Suite 200  
Des Moines, IA 50309

#### Virtual: Teams

[Join the meeting now](#)  
Meeting ID: 284 258 898 572 9  
Passcode: KQ2w2qK6

### Tentative Agenda

1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes.....Page 2
  - Consider approval of the July 21, 2025 meeting minutes.
4. REPORT and VOTE: Financial Statements.....Page 3
  - Report on the financial statements; consider approval.
5. REPORT and VOTE: Invoices and Contracts.....Page 4
  - Report on invoices and contracts for MIPA; consider approval.
6. REPORT and VOTE: MIPA Designation as a Council of Governments .....Page 5
  - Report on MIPA seeking Council of Governments designation by the State of Iowa; consider approval.
7. Other Non-Action Items of Interest to the Committee
8. Next Meeting Date
  - Monday, September 15<sup>th</sup> at 2 PM
9. Adjournment



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**August 2025**

**Item No. 3**

**ISSUE: Meeting Minutes**

VOTE: Consider approval of the July 21<sup>st</sup>, 2025, MIPA Executive Committee meeting minutes.

**BACKGROUND:**

[Click here for a copy of the July 21<sup>st</sup>, 2025 MIPA Executive Committee meeting minutes.](#)

**RECOMMENDATION:**

Approve the minutes of the July 21<sup>st</sup>, 2025, MIPA Executive Committee meeting.

**STAFF CONTACT:**

Andrew Collings  
[acollings@midiowaplanning.org](mailto:acollings@midiowaplanning.org)  
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**August 2025**  
**Item No. 4**

**ISSUE: Financial Statements**

REPORT and VOTE: Report on the Financial Statements; consider approval.

**BACKGROUND:**

MIPA staff continually tracks MIPA's finances and prepares monthly statements detailing the financial status of the organization.

[Click here for a copy of the July 2025 Transaction List](#)

[Click here for a copy of the Budget vs Actuals July FY 26](#)

[Click here for a copy of the Revised FY 25 Statement of Activity](#)

[Click here for a copy of the Statement of Activity July FY 26](#)

[Click here for a copy of the Statement of Financial Position July FY 26](#)

**RECOMMENDATION:**

Approve the Financial Statements.

**STAFF CONTACT:**

Andrew Collings  
[acollings@midiowaplanning.org](mailto:acollings@midiowaplanning.org)  
515.304.3524

**August 2025**  
**Item No. 5**

**ISSUE: Invoices and Contracts**

REPORT and VOTE: Report on invoices and contracts; consider approval.

**BACKGROUND:**

**Contract: Polk County Consolidated Plan - \$8,000 \*Revenue**

MIPA has already completed the Consolidate Plan for Polk County so that communities can start receiving CDBG funds.

[Click here for a copy of the Polk County Consolidated Plan Contract](#)

**Contract: Central Iowa PY25 WIOA Local Grant Recipient Agreement with Iowa Workforce Development Amendment #1- \$0 \* Revenue**

An amendment to the existing CILWDB agreement to clarify travel expense reimbursements.

[Click here for a copy of the Iowa Workforce Development Contract Amendment #1](#)

**Contract: City of Nevada CDBG Façade - \$30,000 \*Revenue**

Contract to administer CDBG Façade funding for the City of Nevada.

[Click here for a copy of the City of Nevada CDBG Façade Contract](#)

**Invoice: Neighborly Software - \$8,280 \*Expense**

Software used by multiple Housing Trust Funds and the Metro Home Improvement Program to intake households applying for housing repair programs.

[Click here for a copy of the Neighborly Software Invoice](#)

**RECOMMENDATION:**

Approve the proposed invoices and contracts.

**STAFF CONTACT:**

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515.304.3524

**August 2025**  
**Item No. 6**

**ISSUE: MIPA Designation as a Council of Governments**

REPORT and VOTE: Report on MIPA seeking Council of Governments designation by the State of Iowa; consider approval.

**BACKGROUND:**

Created more than 45 years ago, Iowa's Councils of Governments (COGs) provide professional planning, programming, and technical assistance to Iowa's cities, counties, businesses, community organizations and Iowans of all ages.

COGs are organizations formed by counties and cities to serve local governments and their regional citizenry. Their governing boards are made up of local elected officials, business and education leaders, economic development professionals, and individual citizens.

COGs are officially recognized and governed by Chapter 28H of the Code of Iowa. Currently, the only 7 counties not officially recognized as being part of a COG are the 7 counties that comprise the MIPA region.

Duties of COGs as listed in Chapter 28H include:

- Provide planning services or technical assistance to the region defined in section 28H.1
- Coordinate regional community development planning to assist community development and planning
- Coordinate delivery of community development programs and services with local, state, and federal programs and activities
- Prepare a regional community development plan which shall be updated annually

Benefits of MIPA being designated a COG include:

- Additional funding from the State of Iowa. The estimated amount, if not increased by the legislature, is ~\$18k a year.
- Official recognition would allow MIPA to participate in statewide initiatives that utilize the COG network such as 5-2-1-0 Healthy Choices. This would increase the types of services MIPA could provide member communities.
- Being a COG would allow MIPA access to the Iowa Public Agency Investment Trust (IPAiT), which provides investment services specifically for Iowa

governments and governmental entities. This would improve MIPA's ability to invest operating and reserve funding and meet Iowa Code requirements in investing public funds.

- MIPA staff would gain access to the Iowa Public Employees' Retirement System (IPERS) which would improve staff recruitment and retention
- MIPA would be treated as a 28E organization in state law which would allow MIPA to more effectively work with local governments

To be designated a COG, the State of Iowa Legislature would need to amend Chapter 28H to add MIPA to the list of COGs. Staff has been conducting research into what additional steps would be needed but additional conversations with legislators will be necessary.

**RECOMMENDATION:**

Approve of MIPA seeking COG designation through the Iowa State Legislature.

**STAFF CONTACT:**

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