



Mid-Iowa Planning Alliance for
Community Development
939 Office Park Road · Suite 306
West Des Moines, IA 50265 · 515-304-3524
www.midiowaplanning.org

Mid-Iowa Planning Alliance for Community Development

Executive Committee Meeting 2 p.m., Monday, September 15, 2025

In person:

939 Office Park Road, Suite 306
West Des Moines, IA 50265

Virtual: Teams

[Join the meeting now](#)
Meeting ID: 284 258 898 572 9
Passcode: KQ2w2qK6

Tentative Agenda

1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes.....Page 2
 - Consider approval of the August 18, 2025 meeting minutes.
4. REPORT and VOTE: Financial Statements.....Page 3
 - Report on the financial statements; consider approval.
5. REPORT and VOTE: Invoices and Contracts.....Page 4
 - Report on invoices and contracts for MIPA; consider approval.
6. REPORT and VOTE: Investment Policy.....Page 5
 - Report on the proposed MIPA Investment Policy; consider approval.
7. REPORT and OPTIONAL VOTE: Executive Committee Regional Meeting Locations.....Page 6
 - Report on the proposal to have member communities host Executive Committee Meetings for FY 2026; consider approval.
8. REPORT: MIPA Designation as a Council of GovernmentsPage 7
 - Report on MIPA seeking Council of Governments designation by the State of Iowa.
9. Other Non-Action Items of Interest to the Committee
10. Next Meeting Date
 - Monday, October 20th at 2 PM
11. Adjournment



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September 2025

Item No. 3

ISSUE: Meeting Minutes

VOTE: Consider approval of the August 18th, 2025, MIPA Executive Committee meeting minutes.

BACKGROUND:

[Click here for a copy of the August 18th, 2025 MIPA Executive Committee meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of August 18th, 2025, MIPA Executive Committee meeting.

STAFF CONTACT:

Andrew Collings
acollings@midiowaplanning.org
515.304.3524



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Item No. 4

ISSUE: Financial Statements

REPORT and VOTE: Report on the Financial Statements; consider approval.

BACKGROUND:

MIPA staff continually tracks MIPA's finances and prepares monthly statements detailing the financial status of the organization.

[Click here for a copy of the August 2025 Transaction List](#)

[Click here for a copy of the Budget vs Actuals August FY 26](#)

[Click here for a copy of the August FY 26 Statement of Activity](#)

[Click here for a copy of the Statement of Activity August FY 26](#)

[Click here for a copy of the Statement of Financial Position August FY 26](#)

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACT:

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Item No. 5

ISSUE: Invoices and Contracts

REPORT and VOTE: Report on invoices and contracts; consider approval.

BACKGROUND:

Contract: Story County Housing Plan Implementation Contract Amendment #1 - \$0 *Revenue

In 2023, MIPA signed a contract with Story County to provide implementation services for the County's Housing Action Plan. MIPA has completed many of the items listed in the contract and has time available for additional work items.

The proposed contract amendment would add additional work to the contract, including creating Housing Needs Assessments for Story County communities. The Story County Board of Supervisors has reviewed and preliminarily approved the amendment.

[Click here for a copy of the original Story County Housing Plan Implementation Contract](#)

[Click here for a copy of the proposed Contract Amendment #1](#)

RECOMMENDATION:

Approve the proposed invoices and contracts.

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Item No. 6

ISSUE: Investment Policy

REPORT and VOTE: Report on the proposed MIPA Investment Policy; consider approval.

BACKGROUND:

As MIPA continues to grow and diversify the types of assistance and programming it provides member communities, a formal policy on how MIPA invests funds is needed. The proposed Investment Policy was developed to meet the requirements of Iowa Code Chapter 12B and Chapter 12 C, the investment of public funds.

The investment policy has been updated to incorporate feedback received during the last Investment Policy discussion.

[Click here for a copy of the proposed Investment Policy.](#)

RECOMMENDATION:

Approve the proposed Investment Policy.

STAFF CONTACT:

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September 2025

Item No. 7

ISSUE: Executive Committee Regional Meeting Locations

REPORT and OPTIONAL VOTE: Report on the proposal to have member communities host Executive Committee Meetings for FY 2026; consider approval.

BACKGROUND:

There have been previous discussions about member communities hosting Executive Committee meetings. This would allow in-person attendance for local representatives and would give staff the opportunity to meet with city or county staff in the community. Below is a proposed schedule of meetings. Staff proposes going alphabetically by County to start.

Date	County	Potential Community
10/20	Boone	Boone County
11/17	Dallas	City of Dallas Center
12/15	N/A	MIPA
1/19	Jasper	City of Newton
2/16	Marion	City of Pella
3/16	Polk	City of Urbandale
4/20	Story	City of Ames
5/18	Warren	City of Norwalk

*The proposed schedule and list of communities is tentative and subject to change.

RECOMMENDATION:

Approve of the proposed Executive Committee meeting schedule and locations.

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September 2025

Item No. 8

ISSUE: MIPA Designation as a Council of Governments

REPORT: Report on MIPA seeking Council of Governments designation by the State of Iowa.

BACKGROUND:

After discussion at the August Executive Committee Meeting, staff had a request from the City of Ogden to present an overview of the COG designation process and how it may impact their community. Staff presented on September 9 to the Ogden City Council. This opportunity was useful in creating a presentation that can be used in other communities seeking information on the topic and to prepare other materials to use throughout the COG designation process.

Also at the August meeting, the Greater Dallas County Development Alliance offered to assist in the preparation of a flyer for communities. MIPA staff met with the Greater Dallas County Development Alliance to discuss the creation of a two-page flyer to distribute information to communities about COG designation.

Moving forward, once materials are ready, staff will send an email to all member communities with the previously discussed information and offer to attend and present at meetings as desired by communities.

Staff is targeting early to mid-November to have a Full Board of Directors meeting to vote on whether to move forward with the designation process.

RECOMMENDATION:

None. Report and discussion only.

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