



Mid-Iowa Planning Alliance for Community Development
939 Office Park Road · Suite 306
West Des Moines, IA 50265 · 515-304-3524
www.midiowaplanning.org

Mid-Iowa Planning Alliance for Community Development

Executive Committee Meeting
2 p.m., Thursday, March 12, 2026

In person:

939 Office Park Road, Suite 306
West Des Moines, IA 50265

Virtual: Teams

Join the meeting now
Meeting ID: 284 258 898 572 9
Passcode: KQ2w2qK6

Tentative Agenda

- 1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes... Page 2
4. REPORT and VOTE: Financial Statements... Page 3
5. REPORT and VOTE: Invoices and Contracts... Page 4
6. REPORT and VOTE: FY 2026 Audit and 990 RFP... Page 5
7. REPORT: FY 2027 Budget Draft... Page 6
8. REPORT: MIPA COG Designation... Page 7
9. Other Non-Action Items of Interest to the Committee
10. Next Meeting Date
11. Adjournment



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**March 2026
Item No. 3**

ISSUE: Meeting Minutes

VOTE: Consider approval of the February 25th, 2026, MIPA Executive Committee meeting minutes.

BACKGROUND:

[Click here for a copy of the February 25th, 2026 MIPA Executive Committee meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of February 25th, 2026 MIPA Executive Committee meeting.

STAFF CONTACT:

Andrew Collings
acollings@midiowaplanning.org
515.304.3524



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March 2026
Item No. 4

ISSUE: Financial Statements

REPORT and VOTE: Report on the Financial Statements; consider approval.

BACKGROUND:

MIPA staff continuously monitors the organization's finances and prepares monthly statements summarizing its financial status.

Copies of the February 2026 Financial Statements and Transactional Detail will be provided prior to the meeting

RECOMMENDATION:

Approve the Financial Statements.

STAFF CONTACT:

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March 2026
Item No. 5

ISSUE: Invoices and Contracts

REPORT and VOTE: Report on invoices and contracts; consider approval.

BACKGROUND:

Contract: Polk County Housing Trust Fund (PCHTF) - \$60,000 *Revenue

MIPA applies for funding on behalf of the Metro Home Improvement Program every year for PCHTF owner-occupied repair funding. Funds will be used to complete owner-occupied repairs in communities participating in the Metro Home Improvement Program.

[Click here for a copy of the proposed Contract with the PCHTF](#)

Invoice: Dallas County Local Housing Trust Fund (DCLHTF) FY 2025 Audit and 990 Invoice-\$6,500 *Expense

Progress billing for the FY 2025 DCLHTF Audit and 990.

[Click here for a copy of the Audit and 990 Invoice](#)

RECOMMENDATION:

Approve the proposed invoices and contracts.

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March 2026
Item No. 6

ISSUE: FY 2026 Audit and 990 RFP

REPORT: Report on the FY 2026 Audit and 990 RFP.

BACKGROUND:

Denman currently provides auditing and 990 services for:

- MIPA
- CIRTPA
- CIHTF
- DCLHTF

Staff has been notified that costs will be increasing for FY 2026. To ensure competitive pricing for auditing services, staff proposes to initiate an RFP for FY 2026 auditing and 990 services.

[Click here for a copy of the Audit and 990 RFP.](#)

[Click here for a copy of the list of firms who the RFP will be sent to](#)

RECOMMENDATION:

Approve the proposed Audit and 990 RFP.

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March 2026
Item No. 7

ISSUE: FY 2027 Budget Draft

REPORT: Report on the FY 2027 Budget Draft.

BACKGROUND:

Staff has developed the Fiscal Year 2027 Budget Draft which documents all expected income and expenses MIPA will have from July 1, 2026, through June 30, 2027.

A copy of the FY27 Draft MIPA Budget will be provided prior to the meeting

RECOMMENDATION:

None. Report and discussion only.

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March 2026
Item No. 8

ISSUE: MIPA COG Designation

REPORT: Report on the initiative to designate MIPA a COG.

BACKGROUND:

At the December 2025 MIPA Board Meeting, the Board voted to move forward with seeking COG designation by the State Legislature. The Board also requested a legal opinion to answer questions that were presented at the meeting. An initial legal opinion was provided that answered most of the questions that were asked. However, it did not address the major question of whether the proposed initiative would be consistent with MIPA's Bylaws.

Additional information will be provided at the meeting regarding the COG designation process.

RECOMMENDATION:

None. Report and discussion only.

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