

MEETING MINUTES  
Mid-Iowa Planning Alliance for Community Development  
**Executive Committee**

2:00 p.m., Wednesday, February 25th, 2026  
939 Office Park Road, Suite 306  
West Des Moines, IA 50265

The Executive Committee (the “Board”) of the Mid-Iowa Planning Alliance for Community Development (“MIPA”) held a hybrid in-person/virtual meeting at 2:00 p.m., Wednesday, February 25th, 2026 . Notice of the meeting, including a meeting agenda, was delivered to Executive Committee members in accordance with MIPA bylaws.

**ATTENDANCE**

**MIPA Board Members Present:**

Brenda Dryer, Chair  
Leanne Harter  
Craig Armstrong  
Shawn Bryant  
Gerald Buydos  
John Cook  
Travis Cooke  
Jeff Davidson  
Rachel Gocken  
Bryce Johnson  
Margaret Liston  
Stacie LoVan  
Jacob Meshke  
Luke Parris  
Ryan Moffatt  
Luke Parris  
Greg Piklapp  
Steve Schaniker  
Christopher Watkins

Wade Wagoner

**Staff Present:**

Zhi Chen  
Andrew Collings  
Ethan Wherry  
Lucas Young  
Eric Kress  
Alyssa Schaeffer

**MIPA Board Members Absent:**

Aaron DeJong  
Stacie LoVan  
Dan Nieland  
Rachel Wacker  
Dan Nieland

**Guest**

Joe Sparks – Denman

**1. Call to Order:**

Liston called the meeting to order at 2:02 pm. A quorum was present.

**2. Vote – Approval of the Agenda:**

**MOTION:** A motion was made by Davidson to approve February 25th, 2026, MIPA Executive Committee meeting agenda. Second, by Schaniker.

**MOTION CARRIED**

**3. Vote – Approval of Meeting Minutes:**

**MOTION:** A motion was made by Gocken to approve January, 22<sup>nd</sup>, 2026 MIPA Executive Committee meeting minutes. Seconded by Watkins.

**MOTION CARRIED**

**4. Presentation and Vote – MIPA FY2025 Audit**

Joe Sparks presented on MIPA’s FY 2025 audit. Staff considers approval.

**MOTION:** A motion was made by Piklapp to approve MIPA’s 2025 audit as presented. Seconded by Gocken.

**MOTION CARRIED**

**5. Report and Vote – Financial Statements**

Collings reported MIPA’s January FY 2026 financial statements and transaction report. Staff recommended approval.

**MOTION:** A motion was made by Bryant to approve of the reported financial statements and transactions. Seconded by Davidson.

**MOTION CARRIED**

**6. Report and Vote – Invoices and Contracts**

Collings reported on MIPA’s invoices and contracts. Staff recommended approval.

**MOTION:** A motion was made by Gocken to approve of MIPA’s invoices and contracts. Seconded by Cooke.

**MOTION CARRIED**

**7. Report and Vote – FY 2026 Budget Amendment #2**

Collings reported on the proposed budget amendment for FY 2026. Staff considers approval.

**MOTION:** A motion was made by Armstrong to approve of MIPA’s budget amendment. Seconded by Cooke.

**MOTION CARRIED**

**8. Report and Vote – MIPA Organizational Chart**

Collings reported on the updated MIPA Organizational Chart. Staff considers approval.

**MOTION:** A motion was made by Moffatt to approve of MIPA’s updated Organizational Chart. Seconded by Bryant.

**MOTION CARRIED**

**9. Report and Vote – Current WIOA Title 1 Youth and Young Adult Contract and FY 2027 RFP**

Collings reported on the current status of the current WIOA Title I Youth and Young Adult contract, along with the proposed FY 2027 RFP. Staff considers approval.

**MOTION:** A motion was made by Cook to approve of the current status of the WIOA Title I Youth and Young Adult contract and proposed FY 2027 RFP. Seconded by Cooke.

**MOTION CARRIED**

**10. Report and Vote – Lobbyist Designation**

Collings reported on the proposal to designate Andrew Collings as staff lobbyist. Staff considers approval.

**MOTION:** A motion was made by Gocken to designate Andrew Collings as staff lobbyist.  
Seconded by Cook.

**MOTION CARRIED**

**11. Report – MIPA COG Designation**

Collings reported on the status of MIPA designation as a COG.

**NO VOTE**

**12. Report – MIPA 501(c) 3 Designation**

Collings reported on the status of MIPA designation as a 501(c) 3.

**NO VOTE**

**13. Report – MIPA COG Designation**

Collings reported on the status of MIPA designation as a COG.

**NO VOTE**

**14. Report – FY 2026 Audit RFP**

Collings reported on the potential for MIPA to RFP the FY 2026 Audit.

**NO VOTE**

**15. Other Non-Action Items of Interest to the Committee**

**16. Next meeting Date**

Thursday, March 12th at 2 pm.

**17. Adjournment:**

Margaret Liston declared the meeting adjourned at 3:00 pm